TO: President’s Council  
Council of Deans  
Department Chairs  
School Directors

FROM: E. Gordon Gee, President  
Joseph A. Alutto, Executive Vice President and Provost  
Kathleen McCutcheon, Vice President, Human Resources

DATE: October 19, 2012

RE: University Staff Advisory Committee (USAC) Local Councils

In the continuing effort to shape the environment and culture to make Ohio State a workplace of choice, the University Staff Advisory Council (USAC) creates forums to collaborate with university leadership in providing valuable guidance on evolving staff interests. Officially, USAC is an advisory body to the university president, and has been serving in this capacity since 1986.

Visibility and participatory communication between university leaders and our staff is critical to USAC fulfilling its mission. One of the ways this is accomplished is through the work of local and regional staff councils, called Staff Advisory Committees (SACs). SACs are typically composed of a small group of individuals from specific colleges or support units. They meet on a self-determined frequency to discuss areas of interest to the staff in their areas and generate ideas. SAC leaders meet with USAC leaders periodically to look for commonalities between SACs and identify synergistic recommendations that have university-wide applicability.

We welcome you to either establish a SAC in your area of responsibility, or invite your collaborative, innovative thinkers to consider membership on an existing SAC in your area. For more information on establishing a SAC, please contact Krystyne Savarese, USAC chair, at savarese.6@osu.edu or 614.247.2522.

Participation in a SAC can be an excellent professional development opportunity for staff members who are looking to grow professionally while giving back to Ohio State. It is important that the staff who volunteer their time and energy to these local councils feel supported and encouraged by their leaders to make a difference. This can come in the form of acknowledgement for their service and a certain degree of flexibility in work schedules to accommodate this additional duty.

Thank you for your visible support and commitment to our university, and we appreciate your thoughtful consideration of this request.