Your admission is provisional until you complete these steps:

1 Enable your BuckeyeMail account

From now on, most important business communications from Ohio State—including those referenced in this brochure—will be sent to the email address we’ve created just for you. Even if you haven’t decided on Ohio State, enable your BuckeyeMail account to receive emails sent to this address.

1. Go to my.osu.edu and log in using your username and password. Your Ohio State username is your lastname.#, found at the top of the letter sent with this brochure.
2. Click “Change Email Delivery” (left sidebar) and follow the directions.

* If you haven’t activated your Ohio State username and created a password, start by requesting an activation code. Go to my.osu.edu, click Activate Now, then select Request an Activation Code and follow the prompts.

Once BuckeyeMail is set up, check your email regularly at buckeyemail.osu.edu.

☐ I have enabled BuckeyeMail and will check it regularly for important Ohio State business.

2 Make sure your application is complete

Check for missing documents or outstanding fees and provide all required items by the deadlines given. Please note the new requirement to submit a copy of the picture page of your passport.

1. Go to appstatus.osu.edu and log in with your Ohio State username (lastname.#) and password.
2. Click the Application Status link in the Admissions section of the Applicant Center.
3. Click the link under “Status.”
4. Click the Application Requirements tab to view the status of all required items.

☐ I have completed outstanding application requirements.

3 Pay your acceptance fee

Pay this nonrefundable $100 fee as soon as you receive our Acceptance Fee Statement and decide on Ohio State, and no later than May 1.

Acceptance Fee Statements with further instructions are emailed to students beginning in January. Upon paying this fee, you will:

• Receive your visa eligibility documents and instructions for applying for your student visa (assuming we’ve received all application requirements; see #2)
• Receive the What happens next brochure, which discusses housing, placement tests and how to prepare for your arrival in Columbus

☐ I have paid my acceptance fee.

4 Submit final transcripts

Transcripts must be sent directly from the issuing school or university. We prefer electronic submission, if possible.

High school/secondary school transcript

Ask your school to submit an official final transcript indicating your graduation date as soon as possible after graduation.

College transcript

If you have earned college credit while in high school, request an electronic transcript be sent to Ohio State as soon as your coursework is complete.

☐ I have asked my high school (and college, if applicable) to submit my final transcript to Ohio State.

Additional step for transfer students:

View your Transfer Credit Report and get credits evaluated

If you submitted a transcript(s) from your previous institution(s) to be evaluated for transfer credit, you may have some action steps to take before orientation this summer.

Go to buckeyemail.osu.edu/futurestudents. In the Academics section, open Transfer Credit Report +. The document “New students: Transfer credit checklist” will walk you through the steps.

For courses requiring evaluation before orientation, it is your responsibility to contact the coordinator(s). Failure to do so may result in a delay in your ability to schedule courses for your degree program. If you have questions about how to read your Transfer Credit Report, contact Undergraduate Admissions.

☐ I have followed the steps laid out in the “Transfer credit checklist,” identified which credit needs to be evaluated before orientation and, if required, contacted the appropriate coordinator(s) to have my credit evaluated.

Have questions?

Undergraduate Admissions is here to help!
Phone: +1-614-292-3980
Email: int.undergrad@osu.edu

Keep this document for reference.