

## IMPORTANT NEXT STEPS

Use this checklist to ensure you complete the six steps listed.

*Keep this document for reference.*

- ☐ I have set up BuckeyeMail and will check it regularly for important Ohio State business.
- ☐ I have paid my nonrefundable acceptance fee.
- ☐ I have uploaded proof of financial support and the picture page of my passport.
- ☐ I have completed all application requirements.
- ☐ If needed, I have asked my university to send my final transcript to Ohio State.
- ☐ I have run my Transfer Credit Report, read "Understanding Your Credit Report," identified which credit needs to be evaluated before orientation and, if required, contacted the appropriate coordinator(s) to have my credit evaluated.

### Have questions?

Undergraduate Admissions is here to help!

Phone: +1-614-292-3980

Email: [int.undergrad@osu.edu](mailto:int.undergrad@osu.edu)

Learn more: [undergrad.osu.edu/intl-TR-admitted](http://undergrad.osu.edu/intl-TR-admitted)



THE OHIO STATE  
UNIVERSITY

## FOR ADMITTED INTERNATIONAL TRANSFER STUDENTS

Congratulations, new Buckeye! Please complete the following requirements:

### 1. Set up your BuckeyeMail account

From now on, important and time-sensitive business communications from Ohio State will be emailed to your BuckeyeMail account. Set up BuckeyeMail, even if you haven't decided on Ohio State. Find instructions at [undergrad.osu.edu/intl-TR-admitted](http://undergrad.osu.edu/intl-TR-admitted) under **What to do now**.

### 2. Accept our offer of admission and pay your acceptance fee

Take these actions at [appstatus.osu.edu](http://appstatus.osu.edu).

Your nonrefundable \$100 acceptance fee is due within three weeks of receiving the Acceptance Fee Statement email. However, we advise you to pay as soon as you decide on Ohio State. **Orientation and Housing materials are mailed/emailed in the order fees are paid.**

**Note:** As a condition of enrollment, admitted applicants are required to answer a question regarding disciplinary and felony history prior to paying the acceptance fee. More: [go.osu.edu/community-review](http://go.osu.edu/community-review).

In addition, all members of the Ohio State community are expected to uphold our mission and values. Accordingly, the Code of Student Conduct ([go.osu.edu/codeofconduct](http://go.osu.edu/codeofconduct)) applies upon the offer of admission.

### BuckeyePass PROTECT YOUR DATA

Ohio State uses two-factor authentication for most online services. You'll be prompted to enroll in BuckeyePass (DUO) the first time you log into one of these services.  
[buckeyepass.osu.edu](http://buckeyepass.osu.edu)

### 3. Upload proof of financial support and a copy of your passport

Upload the following documents using Ohio State's **Admissions Uploader** found at [go.osu.edu/upload](http://go.osu.edu/upload). You'll need your username (lastname.#) and password to log in.

- **Proof of financial support:** You and your family or sponsor(s) are responsible for all tuition and living expenses at Ohio State. To show that you can meet the financial responsibility, you must upload a Visa Request Form for each supporter or agency sponsor, along with required documents such as bank statements. Download the form at [undergrad.osu.edu/intl-TR-admitted](http://undergrad.osu.edu/intl-TR-admitted) under **What to do now**.
- **Passport photo:** In addition, upload a copy of your valid passport picture page.



Once we receive your acceptance fee and passport photo, and confirm proof of financial support, we will:

- Issue the appropriate visa eligibility documents (I-20 or DS-2019)
- Email you the **What happens next brochure**, which discusses applying for your student visa, housing, placement tests and preparing for your arrival in Columbus

### 4. Check your Applicant Center frequently

Check for outstanding documents or fees and provide all required items by the deadlines given.

1. Go to [appstatus.osu.edu](http://appstatus.osu.edu) and log in with your Ohio State username (lastname.#) and password.
2. Click the **Application Status** link in the Admissions section of the Applicant Center.
3. Click the link under "Status."
4. Click the **Application Requirements** tab to view the status of all required items.

### 5. Submit your final university transcript

If you have completed courses that would not appear on the transcript your university(s) already sent to Ohio State, request an official transcript be mailed or sent electronically to Ohio State as soon as your course work is complete. Emailed or faxed transcripts are not accepted.

### 6. View your Transfer Credit Report and get credits evaluated

If you submitted a transcript(s) from your previous institution(s) to be evaluated for transfer credit, you may have some action steps to take before orientation. Find instructions at [undergrad.osu.edu/intl-TR-admitted](http://undergrad.osu.edu/intl-TR-admitted) under **What to do now**.